

## Duties of a Granby Land Trust Steward

### Summary of Position:

The Land Trust Steward will be responsible for monitoring and assessing the condition of his/her assigned preserve(s) and/or conservation easement(s). Duties include (depending on ownership type): monitoring boundaries; checking and making signage recommendations; walking and keeping trails cleared and well-marked (where appropriate); and, reporting invasive plants, off-road vehicle use and other maintenance, use or encroachment issues. This assessment will be achieved via a minimum of one annual visit in the early fall to the preserve/conservation easement (properties with trails should be walked in their entirety at this time). We encourage you to visit and walk your property throughout the year, as well.

### Duties:

1. Complete visit and submit report to the: **ATT: Property Stewardship, Granby Land Trust, PO Box 23, Granby, CT 06035** no later than October 15th of each year
2. Become familiar with the particular parcel of land. Special Note: Be aware of properties that allow hunting and the dates of the necessary seasons.
3. Make an attempt to walk the boundaries in their entirety to assure that no unapproved encroachment has taken place
4. If trails are present, walk all trails to assess their overall condition
5. Remove litter from trailheads, parking areas and along trails
6. Assess condition of signage
7. To take note of and report as necessary concerns such as littering, dumping, motor vehicle or other inappropriate access, camping, fires, trail erosion, bridge damage, unsafe conditions, etc.
8. Report serious issues to the Granby Land Trust immediately (in the case of conservation easements – do not approach landowner with identified issues, report to Land Trust Property Steward Committee contact for review and action)
9. Coordinate site visits with site owner for easement sites
10. To recommend and/or make improvements such as clearing, cutting trails, surveying
11. To recommend to the Land Trust Board revisions for the long term use of the property, such as the establishment of a picnic area or the lease of the property for agricultural or similar use.

### Requirements:

1. A love for the outdoors and desire to assist in management of natural areas
2. Ability to walk over uneven terrain, often for several hours
3. Good organizational and record keeping skills
4. Ability to provide own transportation
5. Willingness to commit at least two years to the position
6. Ability (or willingness to learn) to read survey and topographic maps, and orient oneself in the field (familiarity with a compass and GPS is helpful)